

# **Committees of St. Mary Parish Council**

## **ST. MARY PARISH COUNCIL COMMITTEES**

### **RELIGIOUS EDUCATION & EVANGELIZATION COMMITTEE**

- Adult Faith Formation
- Adult Enrichment Programs
- Rite of Christian Initiation of Adults (RCIA)
- Youth Religious Education (CCD)
- Vacation Bible School
- Sacramental Preparation Programs

### **SPIRITUAL LIFE & LITURGICAL COMMITTEE**

- Altar Sodality
- Children's Liturgy
- Eucharistic Ministers
- Lectors
- Altar Servers
- Ushers/Greeters
- Gift Bearers
- Adult Choir
- Canticle Choir
- Youth Choir
- Eucharistic Adoration Chapel
- Bible Studies and Prayer Groups

### **SOCIAL ACTIVITIES COMMITTEE**

- Leisure Club
- Parish Socials Committee

### **COMMUNITY OUTREACH COMMITTEE**

- Legion of Mary
- St. Vincent De Paul
- Respect Life Committee
- Our Sister's Closet
- Angel Tree Committee

### **BUILDING AND GROUNDS COMMITTEE**

- Gardening Committee
- Campaign Building Committee
- Maintenance Committee

- Master Plan Committee for Buildings and Grounds
- Parish Archives/Museum Committee
- Seton Center Committee
- Property Management and Rentals Committee
- God Squad Army of Helpers

### **YOUTH & YOUNG ADULTS COMMITTEE**

- St. Mary High School Youth Group
- Booster Club
- Scouts
- Young Adult Group

### **DEVELOPMENT COMMITTEE**

- Stewardship/Strategic Planning:
- Volunteer Coordinator
- Recruitment/Membership
- Publications
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- Alumni Relations
- Parish Website

### **FAMILY LIFE COMMITTEE**

- Knights of Columbus
- Knights of Columbus Auxiliary
- Sympathy Committee

### **ST. MARY CATHOLIC SCHOOL**

- Advisory Board
- PTO
- Casino Night

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## **ST. MARY PARISH COUNCIL**

The St. Mary Parish serves as the consulting and advisory body of the parish. The advisory process begins within the council's committees and flows through the council as advice to the Pastor. When financial matters are involved, the Council's advice flows directly to the appointed Parish Finance Council who also advises the Pastor. Both the Parish Council and Finance Council respect the ultimate decisions of the Pastor. With the Pastor serving as President, the group elects a Chairperson, Vice Chairperson, Secretary, and chairpersons for each committee of the parish. Members are elected by parishioners each Spring to serve a three-year term.

## **ST. MARY PARISH COUNCIL EXECUTIVE COMMITTEE**

- **Chris Carroll:**  
Chairman 478-0638
- **John Kilpatrick:**  
Vice-Chairman, 433-3764
- **Mark Thompson:**  
Secretary, 471-8216
- **Teresa Gill:**  
Religious Education &  
Evangelization Committee,  
408-7851
- **Emily Montague:**  
Spiritual Life & Liturgical  
Committee, 295-3878
- **Melanie Wells:** Social Activities  
Committee, 479-9243
- **Barbara Sims:** Community  
Outreach Committee, 479-2672
- **Mark Thompson:** Buildings &  
Grounds Committee 471-8216
- **Mike Anderson:** Youth & Young  
Adults Committee, 694-1032
- **Tim Finnorn:** Development  
Committee, 431-6152

▪ **Ed Ferniany:** Family Life  
Committee, 414-3628

*Ex-Officio Representatives*

▪ **Jon Zimlich:** St. Mary  
Catholic School, 344-6692

▪ **Bill Ishee:**  
Finance Council, 479-3864

**ST. MARY VOLUNTEER  
COORDINATOR:**  
Millie Dixon, 433-4455

## **RELIGIOUS EDUCATION & EVANGELIZATION COMMITTEE**

Coordinates parish efforts to develop and implement religious education programs for all ages.

**Committee Chair: Teresa Gill,  
408-7851**

Sub-committees include:

■ **Adult Faith Formation:** Develops religious education programs for adult parishioners.

**Contact: Kathleen Reilly, 432-4731**

■ **Adult Enrichment Programs:**

Personal enrichment programs for mental, educational, and physical enrichment.

**Contact: Bob Collier, 473-9849**

■ **Rite of Christian Initiation of Adults**

**(RCIA):** Provides religious instruction for adults wishing to learn more about the Catholic Church and/or to be accepted into the Church as new members. All parishioners are invited to attend.

**Contacts: Rev. Msgr. G. Warren  
Wall, 432-8679, Sister Magdalena  
Langlois, 432-8678, ext. 4**

■ **Youth Religious Education (CCD):**

Recruits and trains teachers, develops curriculum, selects textbooks and teaching aids for programs for K-12<sup>th</sup>

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grade parishioners not attending a Catholic School. These children, along with their parents, are also prepared to receive the appropriate sacraments. Catechists are needed to prepare the children for receiving sacraments and for instruction on the Catholic faith.  
**Contact: Teresa Gill, 408-7851**

■**Vacation Bible School:** Provides spiritual and social opportunities for the parish children for one week during summer vacation. Instructors needed for art, religion, music, and other activities.  
**Contact: Rosanne Pollman, 473-5094**

■**Sacramental Preparation Programs:** Preparation for church sacraments including baptism, penance, first communion, confirmation, and marriage.  
**Contact:**

## **SPIRITUAL LIFE & LITURGICAL COMMITTEE**

Coordinates the participation of parishioners in parish liturgical activities.

**Committee Chair:**  
**Emily Montague, 295-3878**  
**Additional Contacts:**  
**Anne Baggett, 471-0005**  
**Jeanne Backes, 433-1910**  
Sub-Committees include:

■**Altar Sodality:** Prepares church sanctuary for liturgies and oversees cleaning and decoration of church for Christmas and Easter.  
**Contact: Pat Hyland, 479-2987**

■**Children's Liturgy:** Held each Sunday during the 9:00 A.M. Mass during the liturgy readings and homily. The children, ages 4-8, are lead to the chapel behind the altar to listen to the readings in a more understandable way.

Volunteers read to the children and afterward help them do an activity related to the reading.  
**Contact: Theresa Roca, 621-7774**

■**Eucharistic Ministers:** Appointed by the Pastor, these lay ministers assist the priests at Mass with the distribution of communion and the blood of Christ. Help with scheduling is needed.  
**Contact: Laura Pryor, 621-7007**

■**Lectors:** Volunteers to read the daily readings at all Masses.  
**Contact: Laura Pryor, 621-7007**

■**Altar Servers:** Children in grades four and above needed to assist the priests with all Masses. Training provided.  
**Contact: Rev. Msgr. G. Warren Wall, 432-8679**

■**Ushers/Greeters:** Volunteers needed to greet attendants as they come in Mass, assist with collections at Mass, to seat parishioners, and hand out bulletins as attendants leave Mass.  
**Contact: Kevin Ollis, 470-0388**

■**Gift Bearers:** Volunteers/families needed to serve as and schedule parishioners to present the gifts at the weekly Masses.  
**Contact: Kevin Ollis, 470-0388**

■**Adult Choir:** Voices needed to sing in the choir at weekly 9:00 A.M. Sunday Masses and special services throughout the year. Cantors needed for 5:30 P.M. Saturday Vigil Masses.  
**Contact: Matt Still, 432-8678, ext. 1**

■**Canticle Choir:** Musicians and voices needed for weekly 11:30 A.M. Masses and special services throughout the year.

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**Contact: Gerald Vrazel, 473-1626**

■ **Youth Choir:** Young voices and musicians needed for this group which sings at special services throughout the year.

**Contact: Jeanne Backes, 433-1910**

## ■ **Eucharistic Adoration Chapel**

St. Mary Parish has the only 24-hour Eucharistic Adoration Chapel in the city. Volunteers are needed to commit to spending one hour or more with the Lord on Fridays. All are welcome to visit and pray whether being able to commit weekly or not.

**Contact: Mary Johnson, 341-3550**

## ■ **Bible Studies and Prayer Groups:**

Includes Scripture Studies, Grandmothers Prayer Team, Young Mother's Prayer Group, etc.

**Contact: Emily Montague, 295-3878**

## **SOCIAL ACTIVITIES COMMITTEE**

Provides social opportunities throughout the year for parishioners of all ages.

**Committee Chair:**

**Melanie Wells, 479-9243**

**Additional Contacts:**

**Viola Henderson, 479-7161**

**Agnes Hooks, 476-6273**

Sub-committees include:

■ **Leisure Club:** For parishioners age 50 and above. The goal is to encourage parishioners in this age group to make a united effort to participate in social and spiritual activities.

**Contact: Shirley Altice, 432-6366**

■ **Parish Socials Committee:** Plans events that will enhance social involvement of all parishioners (Monthly

special events to include Sunday Coffees, St. Patrick's Day Dinner, Thanksgiving Feast, Wine and Cheese Socials, Easter Egg Hunt, Parish Picnic, etc.)

**Contact: Agnes Hooks, 478-4571,  
Viola Henderson, 479-4571**

## **COMMUNITY OUTREACH COMMITTEE**

Provides outreach into the parish and local community serving the poor, sick, elderly, and home bound.

**Committee Chair: Barbara Sims,  
479-2672**

**Additional Contact:**

**Charleen Brown, 438-4326**

Sub-committees include:

■ **Legion of Mary:** Encourages devotion and service to Our Blessed Mother, Mary, through such activities as visitation, phone calls, and card writing to home-bound or hospitalized parishioners and members of our community.

**Contact: Sister Magdalena Langlois:  
432-8678, ext. 2.**

■ **St. Vincent De Paul:** Assists parishioners in spiritual and financial need.

**Contact: Sandi Clark, 432-8678, ext. 1**

■ **Respect Life Committee:** Organizes pro-life activities within the parish and promotes right-to-life issues.

**Contact: Sue Lyon, 476-5966**

■ **Our Sister's Closet:** Provides professional clothing and programs in professional development to low-income, homeless and abused women to increase their employment potential and contribute to their economic independence. Clothing is also provided

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to sheltered women needing clothing for domestic court. The closet provides service at no charge by referral only.

**Contact: Terri Kearns, 476-6768**

**■Angel Tree Committee:** Works with Catholic Social Services to coordinate Angel Tree and gift drop-off and delivery during Christmas (in conjunction with a parish Christmas Breakfast with Santa).

**Contact: Charlotte Fibbe, 473-7175**

## **BUILDING AND GROUNDS COMMITTEE**

Evaluates and makes arrangements for general facility upkeep and repairs of the campus buildings and grounds to include works of gardening, electrical, carpentry, plumbing, roofing, painting, etc. This committee oversees all parish maintenance personnel and coordinates bidding with outside contractors if needed.

**Committee Chair:**

**Mark Thompson, 471-8216**

**Additional Contacts:**

**Beau Baggett, 476-4113**

**Jim Druhan, 344-5092**

**Gregory Robinson, 479-4350.**

**Sub-Committees include:**

**■Gardening Committee**

**Chair:**

**Bobbie Banks, 479-5066**

**Melodie Mastro, 438-5353**

Maintenance of parish grounds and Outdoor Shrine to include seasonal planting and spruce-up.

**■Campaign Building Committee:**

Oversees the church renovations and projects of the ongoing “Our Faith, Our Hope, Our Future” Capital Campaign.

**Contact: Jim Backes, 433-1910**

**Cindy Klotz, 689-3644**

**■Master Plan Committee for**

**Buildings and Grounds:** Long-range planning committee for development of St. Mary Parish Campus.

**Contact: Mark Thompson, 471-8216**

**■Maintenance Committee:**

Evaluates and makes arrangements for general facility upkeep and repairs of the campus buildings and grounds to include works of electrical, carpentry, plumbing, roofing, painting, etc. This committee oversees all parish maintenance personnel and coordinates bidding with outside contractors if needed.

**Contacts: Beau Baggett, 476-4113;**

**Jim Druhan, 344-5092 and Gregory**

**Robinson, 479-4350.**

**■Master Plan Committee for Buildings and Grounds**

Committee seeking opportunities for adjoining properties for sale, and future building and renovation projects to meet the growing needs of St. Mary Parish.

**Mark Thompson, 471-8216**

**■Parish Archives/Museum**

**Committee:**

Volunteers are needed for establishing a permanent archives collection. With a rich history beginning in 1867, there are several photographs, documents, and artifacts in need of preservation. Involves research, cataloguing, and organizing.

**Contact: Martha Collier, 473-9849**

**and Ellen Reilly, 473-7983**

**■Seton Center Committee:** To

evaluate, to consider, to plan for the most effective use of the facility.

**Mark Thompson, 471-8216**

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## **■Property Management and Rentals**

**Committee:** Properties/facilities not used by the parish or school to be evaluated and considered for the most effective use for the parish.

**Mark Thompson, 471-8216**

**■God Squad Army of Helpers:** Task force of volunteers to help with special projects of the parish.

**Contact: Mark Thompson, 471-8216**

## **YOUTH & YOUNG ADULTS COMMITTEE**

Organizes and directs social and spiritual programs for the youth of St. Mary Parish.

**Committee Chair:**

**Mike Anderson, 694-1032**

**Additional Contact:**

**Beau Baggett, 476-4113**

Sub-Committees include:

## **■St. Mary High School Youth Group:**

Provides opportunities for social and spiritual activities for parishioners of high school age.

**Youth Director: Christa  
Kuppersmith, 470-5605**

**■Booster Club:** Organizes and provides support for parish CYO sports teams.

Recruits and organizes coaches for teams of soccer, volleyball, and basketball.

**Contact: Beau Baggett, 476-4113**

**■Scouts:** Provides opportunities for parish youth to participate in boy and girl scout troupes, promoting personal development, team work, leadership, and socialization. Scout leaders needed.

**Contact: Jennifer Flemming, boy  
scouts 470-8444**

**Jackie Gorski, girl scouts 680-7099**

**■Young Adult Group:** Post high school young people - Single/Divorced/Newly Married - so that they may be integrated and assume their proper role in the church family.

**Contact:**

## **DEVELOPMENT**

Serving the church and the school, this office oversees communication, public relations, strategic planning, special events, fundraising and recruitment.

**Committee Chair:**

**Tim Finnorn, 431-6152**

**Director of Development:**

**Marcelle Naman, 432-8678, ext. 2**

Volunteers are needed in the following areas:

## **■Stewardship/Strategic Planning:**

This commission coordinates parish stewardship activities to promote the annual parish tithing drive and the annual time and talent appeal. Parish tithing serves as the operational income for the parish. Volunteers are needed for talent recruitment and follow-up, as speakers for stewardship appeals, and as committee members for the annual parish census and stewardship drive.

**Contact: Director of Development:  
Marcelle Naman, 432-8678, ext. 2**

**■Volunteer Coordinator:** Volunteer to coordinate recruitment and placement of parish volunteers. Information for new volunteers is received during the annual census and volunteer fair.

**Volunteer Coordinator: Millie Dixon,  
433-4455**

**■Recruitment/Membership:** Events for both the church and school for the recruitment of potential families. Year-round volunteers needed as parent ambassadors and neighborhood

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recruitment captains. Volunteers are also needed to establish a welcoming committee for new parishioners.

**Contact: Marcelle Naman, 432-8678, ext. 2**

■**Publications:** Publications include the parish annual report, The Onlooker parish newsletter, school and church brochures, ads, and other various publications throughout the year. Experience in graphic design is needed in this area.

**Contact: Marcelle Naman, 432-8678, ext. 2**

■**Special Events:** All special events with the purpose of recruitment, publicity, and fundraising.

**Contact: Marcelle Naman, 432-8678, ext. 2.**

■**Annual Fund Drive:** This annual appeal for St. Mary School invites donations for improvements in school programs, facilities, and endowment growth. Volunteers are needed to chair the different divisions including major gifts, parents, alumni, grandparents, businesses, parents of alumni, leadership, and friends. The appeal begins each fall and ends on June 30<sup>th</sup>.

**Contact: Marcelle Naman, 432-8678, ext. 2**

■**Alumni Relations:** Volunteers needed to plan annual alumni reception and other events throughout the year, form an alumni association, and invite alumni to be involved in St. Mary School.

**Contact: Marcelle Naman, 432-8678, ext. 2**

■**Parish Website:** Volunteers needed to update the different areas of the site to

include weekly schedules, bulletin updates, and other church and school news.

**Contact: Liz McKeever, Church Information, 476-2167**

**Linda Thornton, School , 433-9904**

## **FAMILY LIFE COMMITTEE**

Committee for projects of ministry and socialization for families of St. Mary Parish

**Committee Chair:**

**Ed Ferniany, 414-3628**

## ■**Knights of Columbus:**

Men's service group composed of parishioners who plan service projects and fundraisers to benefit the church, the school, and community organizations. The Knights of Columbus is a world wide organization of Catholic men who are dedicated to serving others, promoting vocations, and spiritual growth.

**Grand Knight: Ed Ferniany, 414-3628**

## ■**Knights of Columbus Auxiliary:**

Auxiliary for all ladies of the parish, formed to support the Knights of Columbus activities. The group may also host other social and services projects throughout the year.

**Contact:**

■**Sympathy Committee:** Committee which provides meals to families who have suffered the loss of a family member.

**Contact: Gina Finnegan, 432-2492.**

## **ST. MARY CATHOLIC SCHOOL**

St Mary School, the largest educational ministry of the parish, educates elementary school aged children, in grades preschool (K3 & K4) through eighth. Volunteers are needed for

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School Board, the Parent Teacher Organization (PTO), tutors, substitute teachers, parent ambassadors, and assistance with events and programs throughout the year. Parishioners are encouraged to become active with the school. **St. Mary Catholic School: Debbie Ollis, 433-9904**  
**Additional Contact: Jon Zimlich, 344-6692**

entertainment, food, and cash door prizes. Volunteers are needed in all areas of the event. This adult event takes place on the first Saturday in May each year. **Contact: Debbie Ollis, 433-9904**

## **■St. Mary Catholic School Advisory Board:**

Elected members advisory to the Principal of St. Mary Catholic concerning current and long range needs for St. Mary Catholic School. Elections are held each year for a three year term. Contact: **Debbie Ollis, 433-9904**

**■PTO:** St. Mary's Parent Teacher Organization (PTO) exists to provide service to the school. The PTO helps with school receptions, open house, social events, fundraisers and more. Membership is open to all parents and legal guardians of students attending St. Mary School. **Contact: Debbie Ollis, 433-9904**

**■Casino Night:** This annual fundraising event for St. Mary Catholic School boasts a silent and live auction,